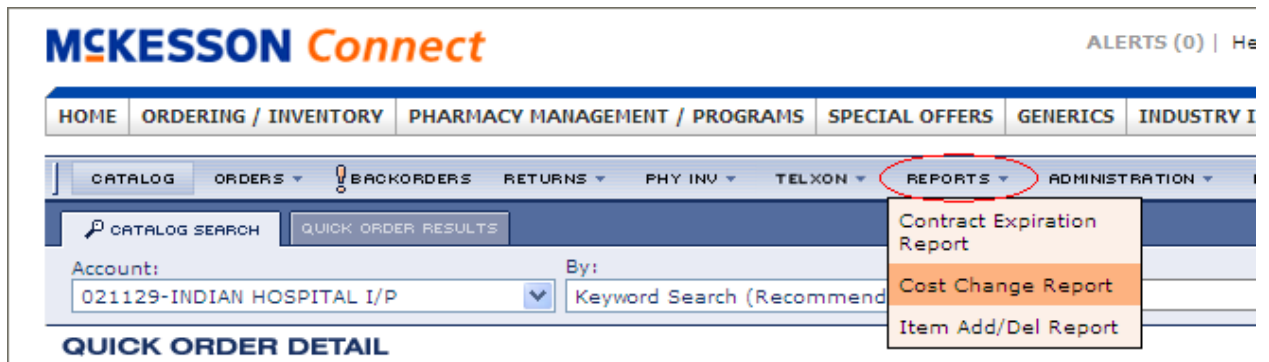


Acquisition Price Update using AAC IMPORT ENTRIES FROM AAC FILE menu option

This menu option allows users to upload an acquisition price update from McKesson that will automatically update the Price Per Order Unit field in the drug file. It is advisable to update Acquisition Price monthly after the monthly Benchmark Price update patch (APSA) is installed.

1. First you will need to contact James Quinton james.quinton@mckesson.com with McKesson and let him know your McKesson account number, account name, and SMO User ID. McKesson will then enable your account to create a report called RPSM Extract.
2. Login to McKesson Connect website and click on Reports under the Ordering/Inventory tab (not under the Pharmacy Management/Programs reports menu) and choose Cost Change Report.



3. You may choose to retrieve full load (all prices) or for a specified date range up to 6 months in the past. Full load may take a little longer to download, but will have all prices for your account.

Choose full load or set your preferred date range.

Click the radio button for RPMS Extract and accept all defaults.

Click Generate Report at the bottom.

MCKESSON Connect


HOME ORDERING / INVENTORY PHARMACY MANAGEMENT / PROGRAMS SPECIAL OFFERS GENERAL

CATALOG ORDERS BACKORDERS RETURNS PHY INV TELXON REPORTS ADMIN

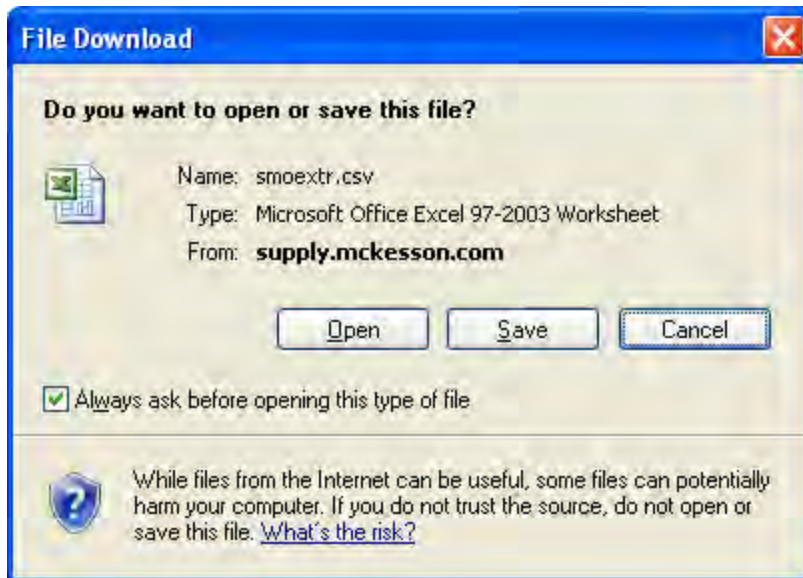
COST CHANGE REPORT

Report Criteria

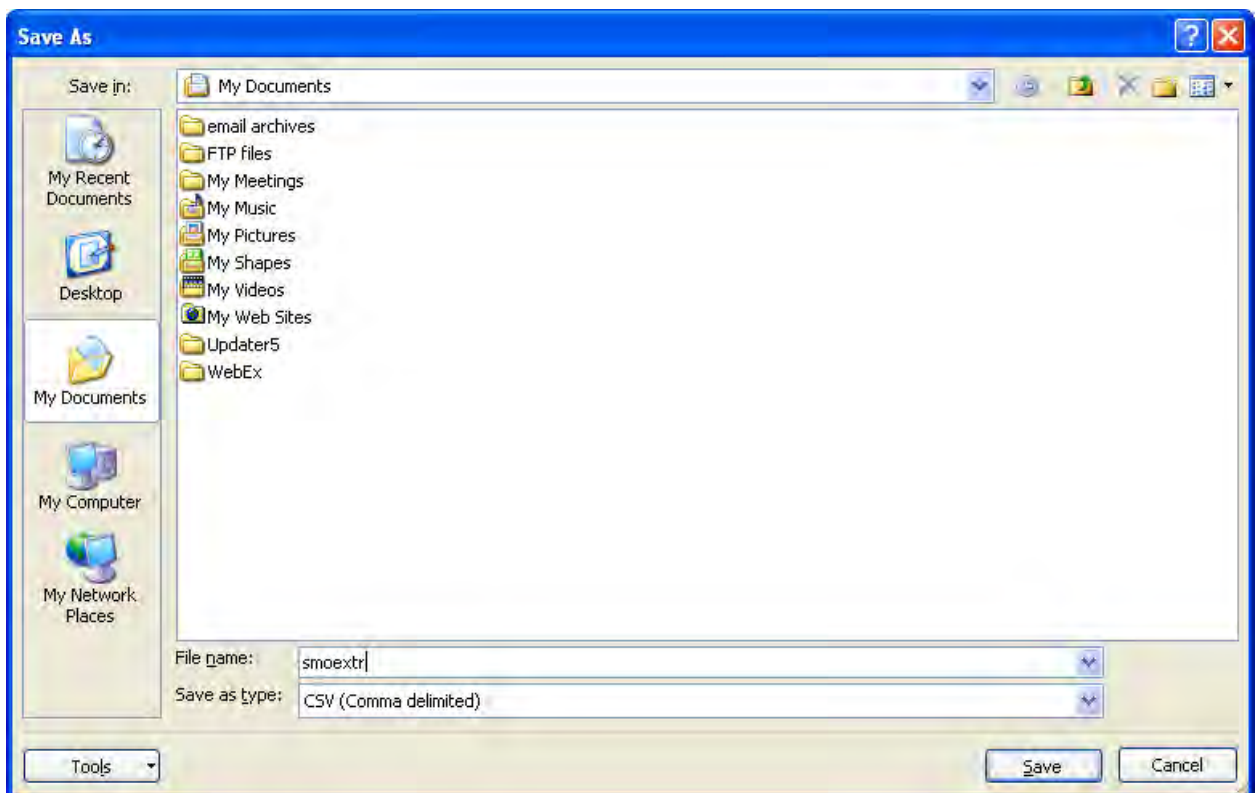
Account	021129-INDIAN HOSPITAL I/P	<input checked="" type="checkbox"/> Retrieve Full Load (Full)
Include Previous Price	<input type="checkbox"/> (When both Retrieve Full Load and Include Previous Price are checked, the report will include the previous price.)	
Compare Dates	First: 05/14/2011 Last: 05/18/2011	
Price Changes	<input checked="" type="checkbox"/> Acq. Price <input type="checkbox"/> AWP <input type="checkbox"/> Retail Price	
Filters	<input type="checkbox"/> History <input type="checkbox"/> Exclude RxPak <input type="checkbox"/> NDC <input type="checkbox"/> OTC <input type="checkbox"/> RxOnly	
Format	<input type="radio"/> Report <input type="radio"/> Extract <input checked="" type="radio"/> RPMS Extract: Without Header <input type="checkbox"/> Tab Delimited	
Sort	NDC	

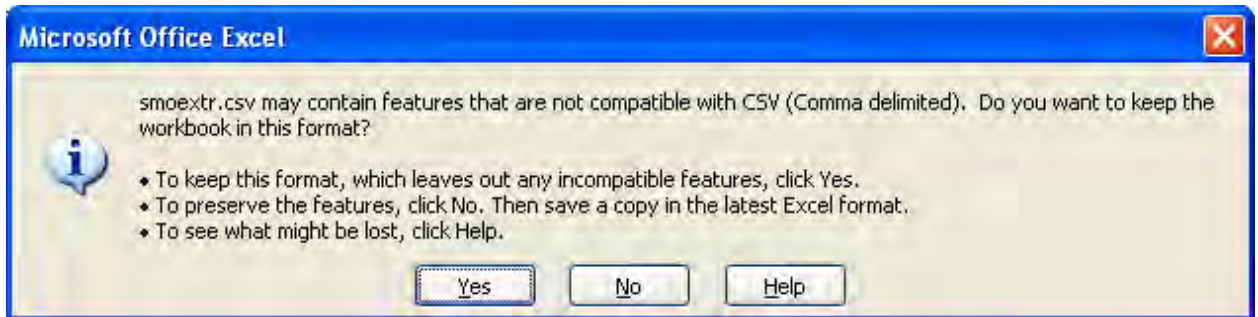
 GENERATE REPORT

- If necessary, click the yellow bar in Internet Explorer to allow the file to download. Click the Save button to save the file onto your computer where you can find it. (If Save does not work, use Open to open the file in Excel and then save it to your computer.) The file will be a .csv delimited file. Do not change the file type.



5. Save the file onto your computer where you can find it. Click Yes if you get a prompt about compatibility with this format.





6. Ask your site manager to put the file on the RPMS server (e.g., in the Pub directory). Or copy the file into this directory if you have access to do so. You will also need to know the exact name of the path where the file is located on the server (ask your site manager) in order to run the automatic update.
7. Go to the PIHS IHS-Specific Pharmacy Options menu.

Select AAC Import Entries from AAC file.

```
Select IHS-Specific Pharmacy Options Option: AAC IMPORT ENTRIES
FROM AAC FILE
```

```
THIS OPTION WILL IMPORT ACTUAL ACQUISITION COST INTO THE AWP MED
TRANSACTION FILE DO YOU WISH TO CONTINUE? YES//
```

```
ENTER THE PATH TO THE ACTUAL ACQUISITION FILE: D:\DATA// Enter the
name of the path being sure to use back slashes \ (key right above
the Enter key)
```

```
ENTER THE NAME OF THE ACTUAL ACQUISITION FILE: // smoextr.csv
```

```
GOT THE FILE
```

```
smoextr.csv.....
.....
```

```
COUNT OF UPDATES IS 22645 This number will vary depending on your
account and whether you chose an update by timeframe or full
extract.
```

ENTER THE DEVICE TO PRINT THE ERROR LIST – This is a listing of drugs that couldn't be matched. You'll get a list of drug names that couldn't be matched for AAC updating when you run the AWP Manual Update. You'll need to check the Price per Order Unit for those drugs periodically to make sure that it has the correct current acquisition cost.

```
DEVICE: HOME// Right Margin: 80//
```

00047064832 2498251 NO ENTRY IN AWP MED TRANSACTION FILE FOR NDC

01650002312 3537594 NO ENTRY IN AWP MED TRANSACTION FILE FOR NDC

8. Run the Benchmark Price Manual Update option to move the cost information from the AWP Med Transaction file into the Drug File. If you do not run Benchmark Price Manual Update, the Drug file will not be updated with new prices.

If you have separate McKesson accounts at your facility (ie for Outpatient and Inpatient) you may want to load an acquisition price update for each account since the drugs included in each account may be different.