



## EXECUTIVE DIRECTOR REPORT Virtual Quarterly Board Meeting June 5, 2020

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# Highlights

- 1. Office & Administration
- 2. Staff
- 3. Executive Committee
- 4. New Funding
- 5. Personnel
- 6. Recognitions
- 7. Looking Forward



#### NPAIHB Staff Daily Morning Check-In

# **Office & Administration**

- Physical office closed on 3/16/20
  - All staff on telework status since 3/16/20
  - Essential staff in office on staggered schedule Finance/IT
  - Calendar to manage visits other staff who visit the office
  - Closure of office anticipated through at least August.
- Security improvements due to theft on Sunday, 5/27/20
  - Alarm system being installed on 6/9/20
  - New door with push bar to be installed
- Finance
  - Audit completed
  - Electronic purchase order software (Microix) in implementation phase
  - Electronic payments to vendors in process
  - MIPS consultant to generate additional financial statements/budget

# Staff

- Communications with staff
  - Daily 30 minute coffee/tea check-ins
  - Monthly staff and project director meetings
  - Weekly management meetings
- Other staff activities
  - Wellness activities
  - Virtual 2020 Student Honoring and Blanketing Ceremony on 4/26/20
  - August picnic- virtual gathering will be scheduled

Northwest Portland Area Indian Health Board 2020 Student Honoring and Blanketing Ceremony



The Northwest Portland Area Indian Health Board would like to congratulate all of the high school, college and university graduates of Spring 2020!!! This is a huge accomplishment and we wanted to take the opportunity to congratulate these students and to honor them for their hard work. Due to the Covid 19 pandemic, many of our staff and family's commencement ceremonies have been cancelled or postponed. We are proud of our students and want to make sure that we do not lose sight of these accomplishments in this crisis. To acknowledge this important rite of passage we would like to honor our students with a blanket ceremony. NPAIHB has sent each graduating student a blanket and we are asking our families to help in this process by blanketing the students at home during the honoring ceremony scheduled for April 26, 2020 2:00 pm-4:00 pm.

# **Executive Committee**

- Since, 3/20/20, Executive Committee has met weekly (with a few cancelled meetings)
- Passed 8 resolutions require ratification by the Board
  - 20-02-05 -- Approving and Authorizing Waiver of Sovereign Immunity for Purposes of Insurance Policies with Standard Insurance Company
  - 20-02-06 -- Declaration of Public Health Emergency Related to COVID-19 and Recommendations to Shut Down Non-Essential Services and to Shelter in Place
  - 20-02-07 SAMHSA Tribal Opioid Response Grant
  - 20-03-01 NIH Northwest Native American Research Center for Health (NARCH) Grant
  - 20-03-02 HRSA Opioid-Impacted Family Support Program Grant to Support CHAP BHA
  - 20-03-03 Public Health Recommendations for Phased Approach to Reopening Tribal Non-Essential Businesses, Entities, and Public Spaces
  - 20-03-04 CDC BOLD PH Program to Address Alzheimer's Disease and Related Dementias-Native Elders Project Grant
  - 20-03-05 Opposition to Expansion of 100% FMAP to non-IHS/Tribal Medicaid Providers without a Care Coordination Agreement or Tribal FQHC Contract

# **New Funding**

Funder	Start	End	Amount	Program
U of TexasHealth Center, sub NIH	2/1/20	11/30/21	37,960	Online decision support re: sexual health education in Tribal Communities
Native American Agricultural Fund	1/1/20	12/31/21	150,000	Needs of Native Farmers
Native American Agricultural Fund	1/1/20		45,000	COVID-19 Rapid Response Funding
CDC COVID-19 CARES Supplement	4/6/20		3,005,628	Funding for NPAIHB tribes
IHS COVID-19 CARES Special Provisions	4/9/20		97,616	Funding for NPAIHB to respond to COVID-19
CDC, NACCHO	5/1/20	2/1/21	199,997	Native-Serving Org. to Identify Legal Strategies - PH Data Sharing
ICF, sub CDC	4/1/20	12/31/21	25,000	Cancer prevention interventions in childhood, demonstration NCCCP
OHA - HOWTO	3/10/20	3/31/23	995,844	Development of diverse culturally competent healthcare workforce
OHSU - RISE (Indians Into Medicine)	4/1/2020*	6/30/24	54,150	Health Professionals Recruitment for Indians
IHS Diabetes Management Systems	3/11/20		35,768	Incorporates training and education sessions into program
			\$ 4,646,963	
*OHSU RISE started in 9/2019, but not at N	PAIHB			

### Personnel

### <u>6 NEW HIRES</u>

- Barbara Gladue OR Tribal Public Health Improvement Project Manager – 2-12-20
- Celeste Davis Environmental Public Health Director 2-24-20
- Melino Gianotti OR Tribal Public Health Improvement Project Analyst – 3-2-20
- Lael Tate THRIVE Project Coordinator 3-16-20
- Dr. Tom Becker Medical Epidemiologist & Project Director 4-13-20
- Ashley Hoover Communicable Disease Epidemiologist 4-14-20

## Personnel

### **5 PROMOTIONS/TRANSFER**

- Nancy Bennett WA Tribal Public Health Improvement Project Manager 1-21-20
- Nora Frank-Buckner Promotion to Food Sovereignty Initiatives Director & WEAVE-NW FS Project Manager – 1-27-20
- Ryan Sealy Environmental Public Health Project Scientist 2-24-20
- Antoinette Aguirre Environmental Public Health Project Specialist 2-24-20
- Mattie Tomeo-Palmanteer Cancer Prevention Project Coordinator 6-22-20

#### **2 OPEN POSITIONS UPDATE**

- ECHO Case Manager closes June 15, 2020
- Part-time Asthma Project Coordinator closes June 26, 2020

## Recognitions

• Thank you Eugene Mostofi, Fund Accounting Manager, for 10 years at NPAIHB!

# Looking Forward

- Ensure tribes are getting needs met as to COVID-19 response and on other NPAIHB programs
- Survey Staff on virtual work needs
- Revive my 60-Day Plan as Executive Director
- Continue contract work with Cindy Darcy in D.C.
- Work on organizational budget for FY 2021

## Questions...?

